

Our Ref: ESW/lha

24th February 2020

Dear Parent/Carer

Activities Day 2020

Hanham Woods Academy prides itself on ensuring all students have opportunities to access enriching activities during their time here. As a result, I am writing to inform you that planning for this year's Academy Activities Day is well underway and will be held on **Thursday 16th July 2020**.

Activities Day is an opportunity for all students to enjoy a day of enriching, alternative activities as a reward for their sustained hard work and positive behaviour around the Academy, all of which have been integral in driving our Academy forward.

Several changes have been made this year to make the whole experience simpler and to assist in the smooth running of the day:

- All activities, both onsite and off-site will now be open to **all** students. However, if your child receives a warning or 'yellow card' or if their behaviour or attitude around the Academy fails to meet our expectations, then they will not be permitted to attend any of the off-site trips. **Please Note: The Academy reserve the right to remove any student from an off-site activity if their behaviour, attendance and attitude to learning does not consistently meet the expectations of the Academy.** A refund of payment will not be possible due to having to make advanced payment.
- We will be using a new booking and payments system. Please go to <https://www.scopay.com/hanham> to give your consent and to make payment. If you do not have a log in for the online payment system, please contact the Academy.
- Please complete and return the enclosed Medical & Essential Information Form, either by email or by printing and returning to the Academy Reception. If you do not wish your child to participate in a payable off-site activity or if you are unable to make a payment and need assistance, please contact the Academy on 0117 440 8900 or email reception@hwa.clf.uk

There are limited places on all trips and all trips will be booked on a first-come-first-served basis. Your child's space on a trip will only be confirmed once full payment has been made using the online system. Once a trip is full it will no longer appear on the booking system.

If your child is in receipt of Pupil Premium, you may be eligible for financial assistance and we will endeavour to assist you, to ensure your child's attendance on the trip is secured.

Information on all trips will be shared with students during an assembly, at tutor time and further information will be available on the Academy website. Booking and payment for all trips will go live on Monday 16th March 2020. In order to avoid disappointment, I would encourage you to book early. All bookings will close on **Friday 3rd April**.

Further information of the day and, if there is a concern, an update to your child's current behaviour, attendance and attitude around the Academy will be shared later in the term. In the meantime, if you have any further questions and concerns, please contact me at the Academy.

Yours sincerely

Elliott Swanton
Associate Assistant Principal
Curriculum Leader for Physical Education